



**Board of Directors Meeting  
September 21, 2011 6:30 – 8:30 p.m.**

**Conference call info:**

Phone number: 866-992-9666

Guest code: 380694

**NOTES**

In attendance: RuthAnn Kirschman, Guillermo Campillo, Ray Wilson, Emily Davis,  
Amy Board

Excused: Lew Parker

Call to Order: 6:35 p.m.

Approval of September 2011 meeting agenda

Approval of August 2011 board minutes

**Miscellaneous**

- In 2012, consider moving to conference calls every other month or for specific dates

**HTC Report**

- No updates, but could be some updates on funding at the next board meeting.

**Organizational Report**

- Executive Director Evaluation: Emily needs to send the completed Executive Director eval to the board members. NHF is supposed to conduct an annual evaluation, which Emily has asked about. The chapter will continue to conduct its own staff evaluations.
- Board recruitment: Every board member has been tasked with bringing on at least one board member onto the board.
  - Emily – Amy Thoe has submitted her application. Emily asked MaryAnn Mah who is not available at this time.
  - Ray – Ray has asked one person, but has had a hard time getting in contact with him.
  - Guillermo – Guillermo asked the folks from the Food Bank, but they need some time off and asked to have us contact them next year. The board asked Guillermo if he knows anyone else from the Hispanic community who might be a good fit.
  - Amy – Amy has asked Brian, Bree, and Chris. The board also recommended that she reach out the Reneaus, particularly Lori.
  - RuthAnn – RuthAnn is working on one or two more people, but the folks she has asked have said no.

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- Financial report: Approved PNL & B/S. Ray asked for a break down of income/expense per fundraising event.
- Grand Junction Walk: Emily could not attend the GJ walk, but thankfully, RuthAnn, Carol, and Brenda took over managing the walk. There were about 20 people at the walk and Emily is gathering donations. Board wants to see greater enthusiasm for raising money on the Western Slope. Need to focus more on the pre-planning on 2012.
- Black & Blue silent auction items:
  - Guillermo – Guillermo and Anna are purchasing seats; Guillermo has artwork he will get to Emily.
  - RuthAnn – has item(s) to bring to Emily
- Emily's Vacation: Emily will be on vacation for a week and RuthAnn will be on hand for any emergencies.

### **Program Report**

- Women's Retreat 2011: We had a successful retreat with great programming. Attendees felt connected and we need to create ways to stay connected. The evaluation was constructive and helpful. The entire program was upbeat and pleasant.
- 2012 Summer camp: There are no updates at this time. Amy is working on her meetings, debriefing information, working on budget; and re-writing the policies and procedures

Adjournment: 7:49 p.m.

### **Calendar of Events \***

- Black and Blue: October 22
- Encouraging Early Independence Workshop: Oct. 27
- NHF Annual Meeting: Nov. 10 - 12
- Holiday Party & NHF Colorado Annual Meeting: Dec. 3
- Western Slope Holiday Party: Dec. 11

\*Please plan to attend at least the Denver Walk, Black and Blue, and Holiday Party. Also add one other program/event.

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